



MAYOR AND COUNCIL AGENDA

NO. 12(A) DEPT.: Public Works / Environment
STAFF CONTACT: John W. Hollida

DATE PREPARED: 4/6/2005
FOR MEETING OF: 5/2/2005

SUBJECT:

Award of Bid #25-05 to Concrete General, Inc. of Gaithersburg, Maryland in the amount of \$226,824 for construction of the North Horners Lane Roadway and Drainage Improvements.

RECOMMENDATION:

Staff recommends that the Mayor and Council award Bid #25-05 to Concrete General, Inc. in the amount of \$226,824 for construction of the North Horners Lane Roadway and Drainage Improvements.

DISCUSSION:

Background:

Notices of Bid #25-05 were distributed to 158 firms. These firms were generated from the City's bidders list for excavating contractors, roadwork contractors, asphalt contractors, storm drain contractors, concrete contractors and stream restoration contractors because this project includes all of these work elements. All of these types of contracting were included in the scope of this project. Bid notices were posted on the City's website, Bid Net Processing, McGraw Hill Construction, Reed Construction Data and Construction Data Corporation. Thirteen (13) contractors obtained bid packages. Four (4) bids were received.

<u>Firm</u>	<u>Location</u>	<u>Amount</u>
Concrete General, Inc.	Gaithersburg, Maryland	\$226,824
Sagres Construction Corporation	Alexandria, Virginia	\$247,120
Pickens & Sons, Inc.	Clarksville, Maryland	\$281,776
Fort Myer Construction Corporation	Washington, DC	\$301,370

The Engineer's Estimate was \$204,500. Upon comparison with the Contractor's bid, staff realized that certain aspects of the Engineer's estimate were inadvertently omitted for the storm drain installation. This accounted for the low bid being \$22,000 over the engineer's estimate.

References:

Concrete General, Inc. has constructed many projects in the City and their work has been found to be satisfactory.

Project Description:

This project will upgrade deteriorated and under-capacity storm drain pipes, install a sidewalk link between Frederick Avenue and Dover Road, repair Horners stream, and construct new curb and gutter along North Horners Lane. This project will improve vehicular and pedestrian safety. Temporary and permanent easements are required for this project.

Fiscal Impact:

Adequate funding for this project is included in the FY 2005 Capital Improvements Program budget as part of the Lincoln Park Drainage Improvements (project 420-850-0A31-0426) and the Pedestrian Safety/Traffic Improvements (project 420-850-4B71-0426). Since the funding in the projects was based on concept-level design, the initial CIP funding was higher than the final Engineer's estimate.

Next Steps:

Following approval of the contract award by the Mayor and Council, the Purchasing Division will issue a contract to Concrete General, Inc. to construct the North Horners Lane Roadway and Drainage Improvements.

PREPARED BY: John W. Hollida

John W. Hollida, P.E., Civil Engineer II

4/13/2005

Date

CONCUR:

Eileen Morris
Eileen Morris, Contractors Officer

4-26-05

Date

APPROVE:

Susan T. Straus

Susan T. Straus, Acting Director of Public Works

4-26-05

Date

APPROVE:

Scott Ullery
for Scott Ullery, City Manager

4/26/05

Date

LIST OF ATTACHMENTS:



MAYOR AND COUNCIL AGENDA

NO. 12(B)

DEPT.: Public Works / MVM
STAFF CONTACT: Patrick Stroud

DATE PREPARED: 4/6/2005
FOR MEETING OF: 5/2/2005

SUBJECT:

Award of Bid #39-05 to Atlantic Machinery of Silver Spring, Maryland in the amount of \$113,367 for a sewer camera equipment sprinter van.

RECOMMENDATION:

Staff recommends that the Mayor and Council award Bid #39-05 to Atlantic Machinery in the amount of \$113,367 for a sewer camera equipment sprinter van.

DISCUSSION:

Background:

Bid # 39-05 was distributed to 48 firms, including 7 firms in the City of Rockville. Three Bids were received.

<u>Firm</u>	<u>Location</u>	<u>Amount</u>
Atlantic Machinery	Silver Spring, Maryland	\$113,367
Mid Atlantic Waste Systems	Clinton, Maryland	\$121,611
ELXSI d/b/s CUES	Orlando, Florida	\$121,627

Notes on Bid:

This bid called for a high-roof, "Sprinter" van equipped with sewer camera observation equipment. Due to the specialization of this equipment, few responses to this bid were anticipated.

Current Vendor/Contractor Cost:

The low bid price for the vehicle and equipment meeting our specification is \$113,367. The last vehicle to be purchased of this type was 1988. Because advancements in the automotive and video electronics industries, cost comparison are not applicable.

Project Description:

The purchase of the sewer camera Sprinter van is in accordance with the Vehicle and Equipment Replacement Schedule. The new unit will replace unit #377 (1988 Chevrolet C30 cut-away van) equipped with 14-year old sewer observation equipment.

Reference:

Atlantic Machinery has provided vehicles in the past that have met all City standards.

Options Considered:

N/A

Fiscal Impact:

Adequate funding for this project is included in the FY 2005 Capital Improvements Program budget as part of the City Vehicles CIP project, the Sewer Fund portion.

Change in Law or Policy:

N/A

Boards and Commissions Review:

N/A

Next Steps:

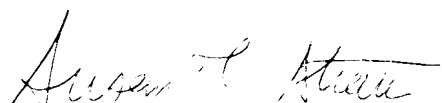
Mayor and Council approve BID #39-05 to Atlantic Machinery in the amount of \$113,367 to purchase a sewer camera equipment sprinter van.

PREPARED BY: Patrick Stroud
Patrick Stroud, Fleet Manager

4/7/2005
Date

CONCUR: 
Eileen Morris, Contracts Officer

4-7-05
Date

APPROVE: 
Susan T. Straus, Acting Director of Public Works

4-7-05
Date

APPROVE: 
for Scott Ullery, City Manager

4/28/05
Date

LIST OF ATTACHMENTS:

None



MAYOR AND COUNCIL AGENDA

NO. 12 (C)

DEPT.: Recreation and Parks / Administration
STAFF CONTACT: Chris Heckhaus

DATE PREPARED: April 22, 2005
FOR MEETING OF: May 2, 2005

SUBJECT: Approval of contract under Baltimore Regional Cooperative contract #BP-01161 (City of Baltimore) for Office Furniture & Equipment to Douron Corporate Furniture of Owings Mills, Maryland in the amount not to exceed \$200,000.

RECOMMENDATION: Staff recommends approval of a requirements contract with Douron Corporate Furniture of Owings Mills, Maryland in the amount not to exceed \$200,000 for design, materials and installation of office furniture and equipment.

This is a cooperative contract, under the City of Baltimore Government Contract #BP-01161 for the initial term through December 31, 2005 with the option to extend the contract for an additional one-year period in the amount not to exceed \$50,000 contingent on contract renewal by the City of Baltimore and subject to approval of funds.

DISCUSSION:

Project Description: This contract provides for the design, materials and installation of system and freestanding furniture for the City Hall Improvements project within the Capital Improvements Program. As a part of this project new systems furniture will be purchased to continue the standardization of work spaces, old furniture will be replaced with more efficient work surfaces and furniture will be purchased for new positions in Finance and Community Planning and Development Services (CPDS). Furniture includes work surfaces, panel walls and file draws. Tables and chairs will be purchased for new conference rooms and chairs for Mayor and Council Chambers. Staff will reuse furniture if it is in satisfactory condition and/or is compatible with the systems furniture being installed.

Fiscal Impact: Most furniture will be purchased as part of the City Hall – Improvements CIP project account number 420-900-9B91-0426. Additional furniture for Public Works, Finance and CPDS will be purchased from within the department's operating and capital improvement program budgets.

Next Steps: After approval the Purchasing Division will issue a contract to Douron Corporate Furniture to continue design and installation of office and conference room furniture.

PREPARED BY:

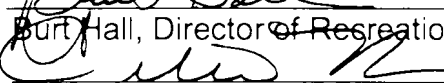
Chris Heckhaus, R&P Administration Manager

APPROVED BY:


Burt Hall, Director of Recreation and Parks


4-26-05

Date


Eileen Morris, Contract Officer

4-26-05

Date


for Scott Ullery, City Manager

4-26-05

Date

LIST OF ATTACHMENTS:



MAYOR AND COUNCIL AGENDA

NO. 12(10)

DEPT.: Recreation and Parks
STAFF CONTACT: Burt Hall, Rec and Parks

DATE PREPARED: April 14, 2005
FOR MEETING OF: May 2, 2005

SUBJECT: Award of Request for Proposal #36-05
Architectural and Engineering Services for Thomas Farm Community Center

RECOMMENDATION: Award RFP #36-05 to Duane, Cahill, Mullineaux and Mullineaux, P.A. Architecture, Planning, Consulting, Interiors (DCMM), of Gaithersburg, Maryland, in the amount of \$240,000, for architectural and engineering design services for the Thomas Farm Community Center.

DISCUSSION: Staff prepared and publicly advertised RFP #36-05, titled "Architectural and Engineering Design Services, Thomas Farm Community Center." Notification of the RFP was mailed to 217 architectural/engineering firms, 31 of which are located in Rockville. The RFP was also advertised on the City's website and in the publications of Bid Net Processing Center, McGraw-Hill Construction, Reed Construction Data and Construction Data Corporation.

Proposals were received on Thursday, March 17, 2005, as follows:

<u>A/E Firm</u>	<u>Location</u>	<u>Bid Amount</u>	<u>Rank</u>
DCMM	Gaithersburg, MD	\$240,000	1
Bignell Watkins Hasser Arch., Inc.	Annapolis, MD	\$238,140	2
Colimore Gallow Architects, Inc.	Baltimore, MD	\$237,404	3
Proffitt & Assoc. Architects	Frederick, MD	\$232,544	4
George Vaeth Assoc., Inc.	Columbia, MD	\$228,898	5
Wiencek & Assoc., PC	Gaithersburg, MD	\$311,790	6
Grimm & Parker Architects	Bethesda, MD	\$345,373	7
SORG Architects	Washington, DC	\$283,554	8
Hughes Group Architects	Sterling, VA	\$360,000	9
Wallover Architects, Inc.	Lancaster, PA	\$262,500	10
Mimarch	Baltimore, MD	\$234,900	11
ATI, Inc.	Columbia, MD	\$175,313	12
NOA	Bethesda, MD	\$328,880	13
Schick Goldstein Architects, PC	Washington, DC	\$360,730	14
The Lukmire Partnership	Lanham, MD	\$360,825	15
Bowie Gridley Architects	Washington, DC	\$406,080	16

Project Description: This project requires the services of an experienced, professional Consulting Firm to develop complete design and construction plans for a community recreation center, approximately 15,000 square feet in size, to be constructed on an identified site in west Rockville

within the Falls Grove development, at the intersection of West Montgomery Avenue and Falls Grove Boulevard. The project is to be designed by the Consultant within the construction budget of \$3,000,000, which does not include the cost of architectural and engineering services.

The design process will be conducted in cooperation with a citizen task force, individual citizens, and city staff. The design process will involve public meetings and other procedures designed to incorporate the input of all interested residents. At the concept level, the proposed center will consist of a gymnasium, multi-purpose rooms, a learning center with computers, a fitness center, restrooms/locker rooms, kitchen, vending area, control area, offices, and storage. An access drive and parking will be constructed on the site. The center will serve as a community meeting place, and in addition to drop-in use, the City intends to provide services such as pre- and after-school recreation/enrichment programs, teen activities, adult classes, senior citizen services, sports programs, rentals, and more. The facility will be designed to accommodate extensive use by senior citizens, particularly during weekday, daytime hours.

Proposal Evaluations: The proposals were independently evaluated by a committee made up of City staff, based on the following criteria, as included in the RFP:

- | | |
|---|-----|
| 1. Past experience designing and completing similar projects on time and within budgetary guidelines. | 40% |
| 2. Qualifications of principals and staff assigned to project and production capacity. | 20% |
| 3. References of the firm on similar projects. | 20% |
| 4. Cost of services. | 20% |

References: Staff checked the references for DCM and found the firm to be highly qualified based on the evaluations of their work on similar projects.

Fiscal Impact: \$336,000 is appropriated in the FY 2005 Capital Improvements Program budget, acct # 420-900-1F61, for design of the center. \$3,000,000 is proposed in the FY 2006 Capital Improvements Program budget for construction.

The Community Center is expected to open in June 2007. Projected operating costs in the first full year of operation are as follows:

□ Personnel (full-time, part-time, benefits)	\$336,864
□ Contractual Services	\$ 80,050
□ Supplies	<u>\$ 42,600</u>
□ Total	\$459,514

Revenues from memberships, admissions, program fees, concessions and rentals are projected to be \$181,430 (first full year).

Staff Budget Estimate for Design: \$336,000

Boards and Commissions Review: The RFP and concept designs for the community center were reviewed by the Recreation and Park Advisory Board, which expressed concurrence with the staff recommendations.

Next Steps: Public meetings will be held in May and July to gather input from residents as to their visions for the facility and to prioritize the programmatic elements to be housed in the facility; i.e., how the facility will be used. The concept designs will be presented to the Mayor and Council and the public for review and comment at a meeting to be scheduled in the early fall.

PREPARED BY: Burt Hall
Burt Hall, Director of Recreation and Parks

4.26.05
Date

CONCUR: Eileen Morris
Eileen Morris, Contract Officer

4.26.05
Date

APPROVE: for Scott Ullery
Scott Ullery, City Manager

4-26-05
Date

LIST OF ATTACHMENTS:

None
